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### **E-invoice Address - Primary Billing Address**

E-invoice address (OVT code): 003727139862  
Operator: **Maventa**  
Operator code: 003721291126

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### **PDF Invoices via Email**

Invoices should be sent as PDF attachments via email  
(max. 10MB / file) to: [27139862@scan.netvisor.fi](mailto:27139862@scan.netvisor.fi)

Each PDF file should contain details of only one invoice. If an invoice includes attachment pages, they should be in the same file as the main invoice. Multiple invoices can be sent in one email, but each file must have a different name.

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### **Paper Invoices**

The invoice and envelope should contain the following address details:

Kauas Creative Oy  
27139862  
PL 100  
80020 Kollektor Scan

We prefer to receive invoices as e-invoices or PDF invoices. However, if you do send paper invoices, please note that only purchase invoices and their attachments should be sent to the above address. Other materials will not be processed through our scanning service. Other materials should be sent to the postal address below.

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### **Postal Address - Note! Purchase invoices are not accepted at this address**

All other mail should be sent to the following address:

Kauas Creative Oy  
Mariankatu 7 A 2  
00170 HELSINKI

**Please note that our billing cycle is 30 days.**

Please ensure that invoices for services rendered are submitted within 3 months from the completion of the work.